



MEETING MINUTES

January 22, 2016

7:30 PM

Approved

In Attendance: H. Harper, Chairman, B. Watts, Vice-Chairman, L. Schack, Member, D. Carlson, Member, W. Quinn, Member, M. Brown, Authority Administrator, Michael Knouse, ARRO Consulting, Inc.

Call to Order

H. Harper called the meeting to order at 7:30 PM.

Reorganization

It being the annual reorganization meeting, H. Harper turned the meeting over to M. Brown to ask for nominations for Chairman. D. Carlson nominated B. Watts to serve as Chairman for the calendar year 2016. M. Brown asked for any other nominations. Hearing none, he asked for a motion to approve B. Watts as Chairman. D. Carlson made the motion, L. Schack seconded. It was so moved. M. Brown turned the meeting over to the new Chairman, B. Watts.

B. Watts asked for nominations for Vice-Chairman. D. Carlson nominated L. Schack. B. Watts asked for any other nominations. Hearing none, he asked for a motion to approve L. Schack as Vice-Chairman. D. Carlson made the motion, H. Harper seconded. It was so moved.

B. Watts then referenced the memo in the packet listing the professionals who served the Authority in 2015. This included:

Authority Administrator: G. Matthew Brown, P.E., DEE

Authority Solicitor: Christopher Frantz, Esq.

Authority Engineer: ARRO Consulting, Inc.

Authority Operator: Clean Water, Inc.

D. Carlson moved to appoint the same professionals for calendar year 2016. H. Harper seconded. It was so moved.

Approval of Minutes

D. Carlson offered a few small changes for clarification purposes to the draft minutes of the December 22, 2015 meeting. He then made a motion to approve the minutes as revised. L. Schack seconded. It was so moved.

Approval of Payments

Following several questions and a brief discussion, a motion was made by D. Carlson to approve the payments for January 2016 as submitted. H. Harper seconded the motion. It was so moved. D. Carlson then moved to accept the Balance Sheet and Revenue and Expenses Reports in good faith as prepared by the Township Treasurer. L. Schack seconded. After a few brief questions and comments by the Board, it was so moved.

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the three reports and asked if there were any questions regarding the reports. Several brief questions followed that were answered. M. Brown provided an update on the Phase II Sewer Expansion Project and reminded the Authority that a letter detailing the payment of the tapping fee and when connections would begin would be going out to all residents in February. Because of the delays by Toll in terms of declaring the Phase II of the Rte 100 WWTF substantially complete, tapping fees will not need to be paid on the March 1, 2016 date previously communicated. M. Brown suggested pushing it back one month to April 1, 2016. By a unanimous consensus, the Authority agreed.

M. Brown shared that a second effluent main was inadvertently tapped by Aqua-PA this month. PADEP had been properly notified and a meeting with the president of Aqua-PA was held to ascertain what steps could be taken to avoid this in the future.

M. Brown reviewed the capacity request of the Gunther Property along Park Road. He noted that the development request as submitted would require use of 8,140 gpd of the remaining 14,250 gpd WWTF and disposal capacity in the Phase I and II projects. M. Brown stated that a recommendation from the Authority would be necessary for the Board of Supervisors. He further noted the lots were in the PADEP-approved Act 537 designated area for public sewerage.

After discussion, the Authority decided to table a decision and D. Carlson offered to invite B. Schoenberger, Chairman of the Upper Uwchlan Township Planning commission to the next meeting to discuss the project.

M. Brown then reviewed the bid results for Contract Two of the Lagoon Cleaning at Marsh Harbour WWTF. The Base Bid of the apparent low bidder for Contract Two – Lagoon Cleaning was \$215,000.00 by Synagro, Inc. After a brief discussion, D. Carlson moved to issue an Intent- to-Award letter to the apparent low bidder for Contract Two. H. Harper seconded the motion. It was so moved.

M. Brown then reviewed Change Order Request No. 5 for the Little Conestoga pump Station and force main Project. This request was for additional tree work on the Jones Property and flagging due to the rerouting of the force main as required by PennDOT. The total amount of the Change order was \$13,200.00. H. Harper moved to approve the Change order, L. Schack seconded. It was so moved.

D. Carlson then moved to accept the reports of the Authority Administrator as submitted. L. Schack seconded the motion. It was so moved.

Open Session

No residents were in attendance.

B. Watts noted the next meeting of the Authority - February 23, 2016 – 7:30 pm.

Adjournment

There being no further business to be brought before the Authority, D. Carlson moved, seconded by W. Quinn to adjourn the meeting at 8:45 pm.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator